

**Stokenchurch Medical Group**  
**Patient Participation Group – SPPG**  
**Minutes of the 7<sup>th</sup> Annual General Meeting**  
**On Thursday 29<sup>th</sup> November, 2018 at 19.30**

**1. Present:** Richard Rivett (Chairman), Dr Nikki Williams (GP), Martin Elliott (Practice Manager), Stan Ramsey (Vice Chairman), Richard Cairns, Sue Cairns, Ann Spalton, John Betts, Mary Shurrock, Jenny Saint, Ann Sherman, Jenny Powis, Camilla Baker, Bryan Edgley, Alison Edgley, Chris Parkinson, Derick Randall, Jean Randall, Jenny Davis and Ann Carter.

The Chairman welcomed everyone and was sorry that not more people had attended.

**2. Apologies:** None

**3. Minutes of the 6<sup>th</sup> AGM:** These had been circulated beforehand and there were no questions concerning them.

**4. Presentation by Dr Nikki Williams:** Dr Williams said that she had now been at the Practice for 7 months having moved back to the locality where she grew up. She trained in Southampton after qualifying went to Jersey to work for a year after which she did her GP training in Winchester. After 18 months as a GP in Southampton she moved to be nearer her family as she now has a small child. She works 3 days a week at the Practice which is a good family balance. Everyone has made her very welcome and the Partners have been very helpful and supportive. Her special interest is paediatrics and geriatrics and she enjoys GP work rather than being in a hospital.

Martin stated that the MIIU at Wycombe Hospital is being rebranded and extending their remit and will be known as an Urgent Care Unit.

Jenny Davis asked about the Multi Discipline Team regarding obesity to which both Martin & Dr Williams replied that the Nurses and Healthcare assistants are doing a good job trying to catch problems at an early stage. The receptionists are also trained in “Care Navigation” in order to get patients to the right services available.

Richard thanked Dr Williams.

**5. Chairman’s report:** Richard said that there are 9 members on the committee who meet 4 times a year, and said that we welcomed Ann Spalton on to the committee this year.

Issues that have been brought up by the group included Aortic and Breast Screening which Martin had followed through and the carers Group has been greatly encouraged.

The Urgent Clinic is going well and Martin always has an open-door policy regarding any issues.

The PPG has a good linking with the CCG on a wide range of subjects and at least one member always tries to attend CCG meetings.

**6. Election of Committee:** Richard and Sue Cairns both offered to join the committee. Present members were re-elected.

**7. Practice Manager's Report:** Martin thanked the PPG for their continued support and assured them that their views and feed-back helped to shape the decisions made by the Partners although at times it might not feel like it.

The practice is now going forward towards more joined up working in the Wooburn Green/ Bourne End Locality. One surgery per evening and on Saturday mornings will be open throughout the area for pre-booked appointments. This means Stokenchurch Medical Centre will be open on Tuesday evenings and every third Saturday.

The practice is working towards a full Paramedic Home Visiting Service. Paramedic, Bruce Petty, has joined the practice and he not only does home visits but has a minor injury clinic.

In the past year the Practice has welcomed Dr Nikki Williams and an additional nurse, Paula Matson, who supports breathing problems. Our Apprentice, Molly Parker, is now on a training pathway to become a Healthcare Assistant.

This is a much pressurised public service where demand outstrips provision. It has far outgrown the concept that Nye Bevan set out to provide, with free health care and maybe short stay in a basic hospital. What the NHS provides, not just at the surgery but also with trauma, disease management and even reproduction, is far beyond his vision.

We now have 7,000 patients – and increasing. There is in general a lack of GPs/Clinicians, drugs are very expensive there is a competitive jobs market and very high expectations from patients but we have an excellent surgery, although we are certainly not complacent and with help and support from the PPG we will develop further.

Camilla Baker raised the issue of privacy and patient confidentiality at the Reception desk, especially regarding phone calls made by the receptionist. Martin said he had looked into this and it was a difficult issue but he would give it further consideration.

**8. Carers Support Group:** Jenny Davis reported that the Carers Group is going from strength to strength and although Victoria and her will still be very involved, they will be standing down from some of their previous duties and Carers Bucks will be taking over. Some carers only speak to other people when they go to Carers' Meetings, especially after being bereaved when they can still attend meetings for a year, and she wondered whether there should be a Bereavement Group.

She gave a big thank you to the Stokenchurch Charity, the Masons, and Ibstone Show for their continued support

**9. Any Other Business:** Bryan Edgley said that he and his wife were exceedingly glad to be at the Stokenchurch practice. He also praised the skilled nurses for their wonderful service.

There was no other business and the meeting closed at 20.55

**10. Suggested Dates for 2019 meetings:**

Committee Meetings: 7<sup>th</sup> February, 9<sup>th</sup> May, 8<sup>th</sup> August, 7<sup>th</sup> November and AGM on 28<sup>th</sup> November.